

Job title: Conference Organiser

Location: Belgravia, London

Salary: £24,000 - £26,000 (dependent on experience) + benefits

BNC Ref: BNC148

This is a great opportunity for someone looking to build on their experience in the conference sector. We are a membership organisation and registered charity with individual members in over 70 countries.

A Conference Organiser is sought to work within a small team who currently organise up to 50 conferences per year (mostly based in their facility in Belgrave Square, London) relating to industry sectors as diverse as food and agriculture, pharmaceuticals, environmental science and safety. Working with volunteer committees, the Conference Organiser will need to organise successful, high quality fee paying conferences for company Members and Non-Members in the UK, consisting of mostly single day conferences but also a few multiday conferences, evening lectures and dinners.

Closing date: Friday 20 October 2017

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